

HotLunch

Parent Guide for Lennoxville Elementary Cafeteria

To access the online ordering system: <u>https://etsb.h1.hotlunchonline.net/</u>

Create a Parent Account

Select "Create an account"



Fill in all required information.

HotLunch@nline.com"	
Eastern Townships School Boar 340 Gaint-Jean-Doaco	Create an Account
Magog Qic, J1X 1K9	Email
	Password
	Password again
	Security question
	Security answer
	Verify Human Im not a robot
	Register
(819) 066-3100 http://www.ctab.oc.ca.scnool-opard/school-ca.iondor	

Set up each child:

- Select "Student"

HotLunch ine.com Home	tudent 🥥 History 🍞 Order		
Melcome to Eastern Towns	hips School Board!		
News >	No news items yet. Check back ter!		
Getting Stand >			
© 2024 Hot Lunch Software LLC Hot Lunch Online v6.1.4 Patent Pending			
- Select "Add a HotLunch Chline.com"	Student"		
Student List			
No Records Found You should firy to: + /\u03 a Student			x
Ø 2024 Hot Lunch Software LLC Hot Lunch Online v6.1.4 Patent Pending			

- Select Lennoxville Elementary as "School" and fill in required information.

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HotLunch inine.com * Home & Stud	ent 😳 History 🛛 📻 Order						
	New Student						
	School	Select a School			~		
	Grade				*		
	Firstname						
	Lastname						
	I	Submit Cancel					
© 2024 Hot Lunch Software H.C. [Hot Lunch Online v6.1.4] Patent Pending							

- Repeat this process for each of your children. You will be able to choose and see all of your children as you are ordering.

You are now ready to start ordering!

Placing an Order

Orders must always be placed 2 weeks in advance (example: if your child wants hot lunch on September 18th, the order must be placed before September 3rd). Ordering meals in advance ensures that the right amount of food is prepared.

Meal Credits

If your child is absent on a day where you have purchased a meal, your HotLunchOnline account will be credited at the end of the week. The credit will reduce your cost the next time you check out.

If your child was provided a lunch that was not paid for, it will be charged to your HotLunchOnline account, and you will need to pay for the extra meal the next time you check out.

Placing your Order

Select Order from the top



Meals available to order will appear in blue.

You can toggle between your children at the top right.

HotLunch@nline.com	🖷 Home 🛛 👗 Student	⊙ History 🐂 Order				tammycarl@icloud.com +
			🖀 Calendar 🛛 🚖 Shopping Cost			
August 2024 st R					Test 1 Stud	lent - K Today > \$3.00 Bulance
tiun Jiey 20	Mer 29	1us J0	• • • • • • • • • • • • • • • • • • •	Thu August 1	Ørest1ut Diest2sh	Jdent Uet 3
	Cherry Pulsin Couverile Com	(Tidden flurger) Gorg	(Cilini Channe) Com	(tel Dag) Comp	(Mick Chang) Gari	19
17	12 (Chicken Lingers) (Sorce)	flor the		Primes Gorg	(Collexpr) Sec:	

Select the item you want to order, and click "add to cart"

🛓 Student 🔘 History 🐂	Chicken Burger	Test 1 Student	
School Mon 29	Description 1 Regular - \$ 5.50 Chicken burger served with vegetables		The August 1
		Close RAdd to cart -	
S Chicken Burger Soup	6 Gilliod Cheese Soup	7 Hot Dug Scorp	8 Mac & Cheese Soup

Some items have options that *may* come with an extra charge. The extra charge is indicated beside the option. If you do not select an option, the first one is automatically chosen. This only applies to Pizza Mondays where a second slice is an option.

I	Pizza	🛓 Test 1 Student
	Wednesday August 14	
er	Description	
l	1 Regular • \$ 5.50	
	Pizza with Veggie Sticks ** Please select pizza type**	
I	Pizza Quantity and Type:	
1	Cheese Eizza - 1 slice	
	 Pepperoni 1 slice 	
	Cheese Pizza - 2 slices \$ 1.00	
	O Pepperoni - 2 slices \$ 1.00	
	O 1 Slice of Cheese AND 1 slice of Popperoni S 1 00	
l		
	Close	EAdd to cart +

Checking Out

Once all menu items have been added to your cart for all children, you can check out by going to the Shopping Cart.



Menu items in the cart are detailed by child and by date. Verify your cart and proceed to check out by clicking "Pay Now"

HotLunch@nline.com" (🖷 Home 🛛 🛎 Student	Order				tammycart@icloud.com
Shopping Cart	W Class Car			🖆 Galensian 🕅 🕱 Shiologing Gala 🔕		
Test 1 Student						
Date	Menu item	Type F	Portion	Modifiers	Quantity	Gross
Tuesday August 6	Chicken Burger	Meal	togular		1	S 5 50 O Change
Wednesday August 14	Pizza	Most F	Regular	Pizza Quantity and Type: Pepperoni 2 slices	1	\$ 6.50 © Chunge
& Test 2 Student						
Date	Menu Item	Туре	Portion	Modifiers	Quantity	Gross
Thursday August 8	Hot Dog	Meal	Regular	Holdog Quantity: 1 Holdog	1	\$ 5.50 Onango
Monday August 12	Chicken Lingers)	Meal	Regular		1	\$ 5.60 @ Unange
Sub Total \$ 23.00 Grand Total \$ 23.00						
					Pay Now	
						K

Proceed to enter your payment information and check out. You will then receive an email confirming the details of the order. Check out is done through Paypal. Payments can be made with debit or credit cards with this service. We strongly encourage you to set up your Paypal account prior to ordering, especially if you intend to use your debit card as it can take a few days for Paypal to confirm your account before you can use it.