





 Please note that this is a service that the LES Daycare offers. However, children who refuse to follow rules both at Daycare and in school, can be refused the service.





Extra fees are collected for outings and special events.





Some activities may have limited space for attendance due to activity or staffing availability. RSVP's will be accepted on a first come first serve basis.





Important: The option of planning days will only be offered to students who are registered as full-time or sporadic. We will not be accepting drop-



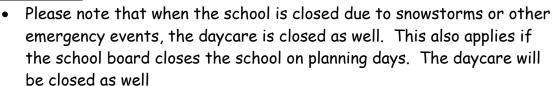


PRICES ARE SUBJECT TO CHANGE BY THE MINISTRY





SNOW DAYS







Important Tips:

1. Always call the daycare (819-569-5103) if your child will be absent. If your child will be at school, but will not be going to daycare as scheduled. You must also inform the homeroom teacher. If your child is absent from school for the day, please notify both the daycare and the school secretary.





2. All parents must park on Academy Street, not in the staff parking area.





3. A homework period is provided (approx. 30 min.) from Monday to Thursday.





4. The school and the daycare are both NUT & PEANUT FREE AREAS.



5. Pre-K and Kindergarten children need an extra pair of indoor shoes just for daycare. Along with a change of clothes in a Ziploc bag with their name on it.

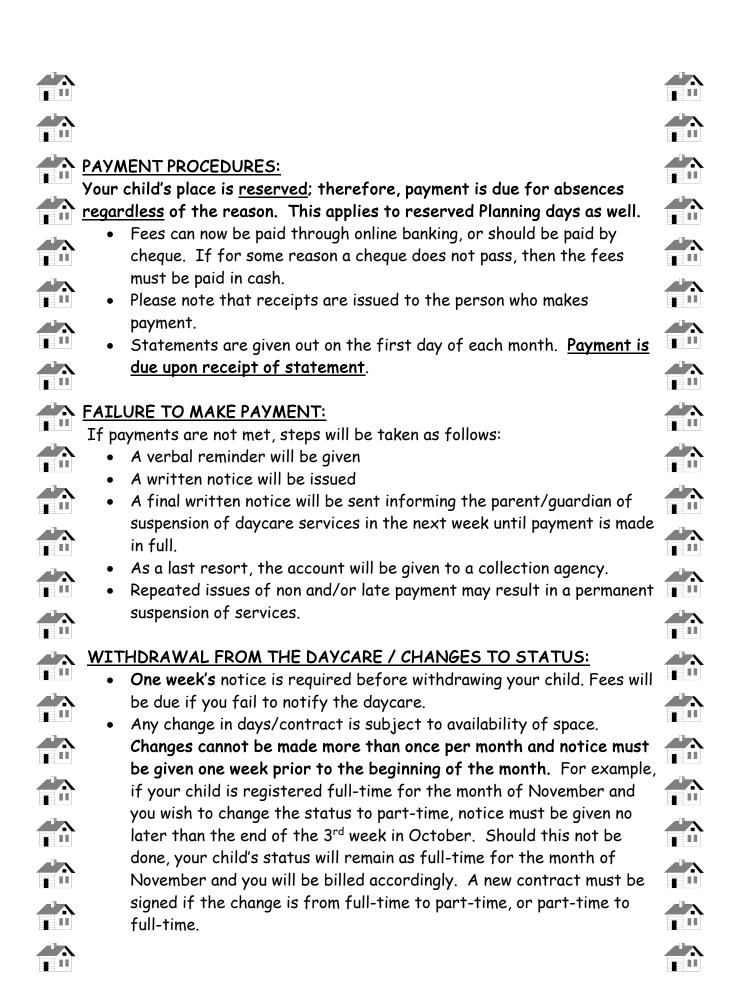


6. To pick up your child at the end of the day, please call (819)347-1451. An educator will help your child get ready and escort them to the front door.











LATE PICK-UP CHARGES:

- The cost will be \$8.00 from 1 min to 15 mins/\$16.00 from 16-30 minutes/\$24.00 from 31-45 minutes after 5:45
- Late charges for planning days start at 5:30.

CHANGE IN PERSON PICKING UP CHILDREN:

- You must inform the daycare in advance by email ransomc@etsb.qc.ca, if the person coming to pick up your child is unfamiliar to the staff, or even to the child. Please note: These people could be asked for identification until they become familiar to the daycare staff.
- No child will be allowed to leave with any person who is not on this list unless the daycare has been otherwise notified.

***Signing of the registration form indicates that you will respect the terms listed in this guidelines document.













































